

TERMS OF REFERENCE FOR MONITORING & EVALUATION OFFICER

RURAL LIVELIHOODS' ADAPTATION TO CLIMATE CHANGE IN THE HORN OF AFRICA II (RLACC II) SOMALIA FUNDED BY AFRICAN DEVELOPMENT BANK/ GLOBAL ENVIRONMENT FACILITY (GEF)

1. Introduction

IGAD is one of the Regional Economic Communities (RECs) of the African Union. IGAD was initially created in 1986 as the Intergovernmental Authority on Drought and Development (IGADD) to coordinate the efforts of the Member States in combating desertification and promoting efforts to mitigate the effects of drought. Whereas IGAD Climate Prediction and Applications Centre (ICPAC) is a Specialised Institution of IGAD with the mission fostering climate services and knowledge to enhance community resilience for prosperity in the Greater Horn of Africa.

The creation of ICPAC highlights the importance of understanding drought in development planning in the GHA and also implies the wider responsibility for early warning, climate related risks and the implications of climate change. The centre is mandated to provide timely climate early warning information and support specific sector applications to enable the region cope with risks associated with climate variability and change, and also provide climate applications for poverty alleviation, environment management and sustainable development. ICPAC now serves eleven countries, including eight IGAD members namely, Djibouti, Eritrea, Ethiopia, Somalia, Sudan, Kenya, Uganda and South Sudan as well as other beneficiary countries of Tanzania, Rwanda and Burundi.

2. Project Background

The Rural Livelihood's Adaptation to Climate Change in the Horn of Africa – Phase II (RLACC II) is a multinational program that covers Somalia and Sudan. The program is country-driven and will be implemented through two Country Projects in Sudan and Somalia.

The Somalia project targets Puntland (Bari and Nugaal regions), Somaliland (Awdal region) and South Somalia (Galguduud and Hiiraan regions).

The project is expected to improve the resilience of pastoral and Agro-pastoral communities to climate change in the HoA through: (i) introducing of adaptation strategies to reduce the negative impacts of climate change and strengthen the capacity of pastoral/Agro-pastoral households to cope with climatic hazards, (ii) enhancing the capacity of communities to not only absorb shocks, but to also effectively adapt their

livelihoods to harsher climatic conditions, (iii) helping pastoral and Agro-pastoral households manage drought risks, (iv) supporting community-led initiatives to protect, conserve and restore natural resources in a sustainable and climate-resilient manner, (v) strengthening the participation of pastoral communities in planning and implementing activities pertaining to their development.

3. Project development goal: Enhance pastoralists livelihoods through climate change resilient infrastructures and capacity building of communities and government institutions

The project has secured a grant for a period of four years from the African Development Bank, Global Environment Facility (AfDB/GEF) and some of the money will be used to establish a Project implementation unit with the Positions of Project Coordinator, Climate Change Adaptation Expert, Accountant, Monitoring and Evaluation Officer, Procurement Officer and Administrative Assistant.

It's against that background that ICPAC seeks to recruit for the position of Monitoring and Evaluation Officer to support the implementation of the project.

4. Objective of the position

The M&E Specialist will provide technical leadership to develop the project framework, plans and indicators to capture project performance results and provide effective, accurate and timely monitoring, evaluation and reporting of all project activities. The overall objective is to provide strategic and technical guidance in monitoring and evaluating the implementation of the project and provide the necessary support to the Project implementation unit.

5. Tasks and responsibilities

- Oversee the development and implementation of the Performance Monitoring Plan to capture project performance and results, including routine service delivery data reporting, baseline and result assessments, and all monitoring for process and outcome evaluations.
- Lead efforts to monitor and evaluate project interventions, document results and provide feedback to stakeholders to guide decision-making.
- Develop a social and gender-responsive MIS system which can provide and report on the beneficiaries in gender disaggregated data. This include integrating gender demission into the baseline survey for the start of the project, reflecting gender issues in the regular reports , quarterly and annual reports.
- Provides oversight and monitoring of field activities and ensures that these activities are coordinated with, complimentary to, and supportive of other donors and government projects and or programs.

- Review and refine the Project Monitoring Plan to ensure that the baseline information as well as targets are set well and understood by the project implementation team
- Collect data periodically using standardized data collection tools which will be used to monitor Using result-based monitoring (RBM) track progress toward set project targets from the baseline that should be continuously undertaken using the Project Monitoring Plan.
- Undertake monitoring visits with the partners where appropriate to the field in Puntland (Bari and Nugaal regions), Somaliland (Awdal region) and South Somalia (Galguduud and Hiiraan regions) to assess implementation progress.
- Conduct routine follow-up on the implementation of the activities by following the project monitoring plan
- Undertake field visits to gather information on the perception of the community members or beneficiaries and other local stakeholders in as far as the technical support being provided to them by the project implementation team.
- Lead and support the systematic gathering of quantitative and qualitative data and reporting on progress in implementation of the project activities, ensuring adequate follow up of progress towards the achievement of results and objectives of the project.
- Facilitate and work closely with the team and the Bank when undertaking of Mid-term review of the Project.
- Develop Terms of Reference for the different evaluation assignments to be undertaken during implementation
- Assist the Project Coordinator in monitoring and reporting of the Project including on the utilization of overall program resources
- Carryout Quality Assurance audits to assess the quality of service delivery and data collected to ensure credibility and value for money during the implementation of the project.
- Report and provide feed-back from the quality assurance exercise to the Project Coordinator and the ICPAC M&E Expert and this will feed into the bi-annual progress reports which will submitted to the African Development Bank.
- Assist in clearly identifying, programming and integrating the Institutions' programmes into IGAD's Overall Regional Strategy and Implementation Plan 2016-2020 and in developing yearly targets.
- Closely work with and assist the Project Coordinator in planning, programming and budget preparations and assist in consolidating work plans in line with IGAD's Operational Plans for close monitoring and reporting
- Prepare project M&E reports and share with the project Coordinator and ICPAC M&E Expert

6. Required qualifications and experience

The applicant should possess the following;

- A minimum of a University Master's Degree in Environment Management, Monitoring and Evaluation, Development studies, Climate Change with a post

graduate qualification in monitoring and Evaluation or any other Discipline relevant to the position. Knowledge of Climate Change Adaptation and livelihood development in the arid and semi-arid areas will be an added advantage.

- Demonstrable experience in the reporting to Development Partners;
- Expertise in innovative data collection, management, sharing, and visualization is required
- Demonstrated experience in developing and operationalizing a comprehensive M&E plan and systems is required; experience doing these activities for AfDB or Development partners projects is preferred;
- At least five years of experience in the monitoring and evaluation of similar program programmes/intervention in the region or continent

7. Reporting

The Selected candidate will report to the Project Coordinator as well to the ICPAC M&E Expert on issues related to M&E only and will be based in Nairobi Kenya

8. Remuneration

Negotiable within the IGAD salary Scale and policy which is attractive based on the applicant qualifications and Experience.

9. Contract Duration

Two (2) years (1 Year, Renewable, Performance Based Contract

10. Work Station

The Monitoring and Evaluation Officer will be based in Nairobi Kenya with frequent travels to Somalia.

11. How to Apply

Send your Cover Letter, Detailed Curriculum Vitae and Scanned Copies of Certificates to the following Address:

IGAD Climate Prediction and Application Centre (ICPAC)
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