



**ICPAC**

**IGAD CLIMATE PREDICTION AND  
APPLICATION CENTRE (ICPAC)  
INTERNSHIP ANNOUNCEMENT**

<b>Position</b>	<b>VISUAL DESIGN INTERN</b>
<b>Organization Unit</b>	<b>ICPAC</b>
<b>Duty station</b>	<b>Nairobi, Kenya- ICPAC Office</b>
<b>Expected start Date:</b>	<b>APRIL 1 2026</b>
<b>Duration:</b>	<b>6 MONTHS</b>
<b>Deadline for Applications:</b>	<b>11 MARCH 2026</b>

## **Introduction**

The Intergovernmental Authority on Development (IGAD), together with governments and partners, is advancing anticipatory action (AA) as a key pillar of disaster risk management in Eastern Africa. Through the ECHO-funded Scaling Coordinated, Multi-Hazard, and Conflict-Sensitive Anticipatory Action in the Greater Horn of Africa (SCALAA) project, implemented by a consortium led by WFP in partnership with FAO, IFRC, DRC, and ICPAC, efforts are underway to address escalating climate, conflict, and displacement risks in the region. To enhance the visibility of these efforts, ICPAC seeks to engage a Visual Design Intern for an initial six-month period to support digital communications. Under the guidance of the Communications Team, the intern will contribute to content creation, social media management, and email communication to strengthen ICPAC's digital presence

## **Primary Responsibilities**

### **(i) Content Creation and Visualization**

- Design editorial content including infographics, explainer animations, publications, profiles, newsletters, visibility and campaign materials in collaboration with the Communications Team.
- Conceptualize, shoot, and edit climate services and Early Warning information videos across multiple formats.
- Develop visibility packages for events, initiatives, and campaigns.

## **Supportive Roles:**

### **(ii) Social Media Management**

- Actively engage with online audiences and partners across social media platforms
- Generate and analyze social media performance reports using Meta Business Suite, X Analytics, LinkedIn Insights, Mailchimp, and other analytics tools.
- Monitor KPIs and provide actionable insights to improve digital engagement.

- Will support the communication during planning of the second Eastern Africa Dialogue Platform (EADP).

## **Required Qualifications**

### **Education**

Bachelor's degree or equivalent in journalism, communications, graphic design social sciences or any other related field.

### **Technical Skills**

- Proficiency in video production: filming, editing (Adobe Premiere Pro, Final Cut Pro, DaVinci Resolve, Canva, CapCut, etc).
- Proficiency in graphic design applications (Adobe InDesign, Photoshop, Illustrator, Canva).
- Experience managing social media accounts (X, Facebook, LinkedIn, Instagram, TikTok) and executing new media campaigns.
- Professional photography skills.
- Motion graphics experience (desirable).
- Experience with Microsoft Office Suite and Slack.

### **Knowledge and Competencies**

- Strong understanding of local and global digital landscape and trends.
- Analytical skills for interpreting social media metrics and performance data.
- Ability to prioritize work, multi-task and meet deadlines.
- Strong interpersonal skills and flexibility, responsibility, integrity, teamwork, and self-motivation.

### **Language Requirements**

- Excellent written and spoken English.

### **Application Requirements**

Email Subject Line: **Visual Design Intern**

Submit the following documents to [recruitments@icpac.net](mailto:recruitments@icpac.net) with copy to [communication@icpac.net](mailto:communication@icpac.net) by March 11 2026:

- Current resume/CV
- Cover letter
- Portfolio of social media graphics and publication designs
- Video production samples
- Podcast or audio documentary samples (if available)

