**INTERACTIVE WORKSHOP**

**VIRTUAL STAKEHOLDER PRIORITIZATION**

**MEETING**

Date: **06 August 2020**

Place: **Virtual**

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| **Meeting Roles** | |
| Hosts: | Intra ACP (ICPAC & KMD) |
| Facilitators: | David Adegu, Calistus Wachana, Dr. Hussen Seid & Collison Lore |
| Time-Keeper: | Jemimah Maina |

**Workshop Objectives:**

1. To review each sector’s list of stakeholders with a view to adding new stakeholders complete with name & contact (email and phone number).
2. To place each sectors’ stakeholders in each quadrant based on their level of interest and power (authority) they possess and how the two can impact on Intra ACP Project.
3. To rank stakeholders in each sector based on order of importance.

**Agenda:**

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| **Time** | **Activity** | **Time** | **Person Responsible** |
| 08.30 | Welcome/Introductions | 10 minutes | Collison Lore |
| 08.40 | Brief remarks by Programme Manager Intra ACP Project to welcome Directors of KMD & ICPAC | 5 minutes | Mr. Zachary Atheru |
| 08.45 | Speech by Director KMD | 10 minutes | Ms. Stella Aura |
| 08.55 | Speech by Director ICPAC | 10 minutes | Dr. Guleid Artan |
| 09.05 | About Intra ACP Project | 15 minutes | Dr. Hussen Seid |
| 09.20 | Outline of workshop activities | 25 minutes | Collison Lore |
| **09.45** | **Break** | **15 minutes** | **All** |
| 10.00 | Sector Breakout: Handling Workshop Objectives | 90 minutes | David Adegu |
| 11.30 | Sector Presentations & Discussions | 60 minutes | Calistus Wachana |
| **12.30** | **Complete meeting evaluation & adjourn** | | |