

IGAD

INTERGOVERNMENTAL AUTHORITY
ON DEVELOPMENT

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AUTORITÉ INTERGOUVERNEMENTALE
POUR LE DÉVELOPPEMENT

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P. O. Box 2653, Djibouti
Republic of Djibouti

PROCUREMENT OF IT EQUIPMENT: ICPAC/Q/117/2020

In order to present the offer on the form and the content required, bidders should follow carefully the Tender Documents.

1. Timetable

	Date	Time
Deadline for submitting the offer	17th November 2020	4.00pm
Delivery Location		Location Kibiku area, Ngong town (2.7Km from centre of Ngong town) IGAD Climate Prediction and Applications Centre (ICPAC) Contact person- Mr. Abdullahi,0704 470615 Email: ahussein@icpac.net

2. Content of the bid

The bid must contain a technical offer and a financial offer. **Bids to be sent Electronically or Hardcopy to the below address.** The bids should be sent to the below email address before the deadline for submission:

Kibiku area, Ngong town (2.7Km from centre of Ngong town)

IGAD Climate Prediction and Applications Centre (ICPAC)

Contact person- Mr. Abdullahi,0704 470615

Email address: ahussein@icpac.net cc aabdulle@icpac.net

Each bidder cannot present more than one offer. In case it does only the later will be evaluated.

Each tenderer can only be present in one consortium. In case a company is present in more than one consortium, the offer of all the consortiums in which the company is present will be excluded.

2.1. The technical offer

In order to prepare the technical offer, the bidders should consider carefully the Technical Specifications (annexed) which establish what ICPAC is requesting. **The offer must stick to them.**

Work/Delivery will be carried out in the below address

Kibiku area, Ngong town (2.7Km from centre of Ngong town)

IGAD Climate Prediction and Applications Centre (ICPAC)

Contact person- Mr. Abdullahi,0704 470615

Email: ahusseini@icpac.net

3. Financial Offer

The financial proposal should contain:

- Total price including testing and commissioning

4. Taxes and other charges

ICPAC is exempted to pay VAT on goods.

5. Period of validity of the offer

The offer will be binding for a period of 60 days after the deadline for submission of offers.

6. Subcontracting

Subcontracting will **NOT** be allowed.

7. Cancellation of the Tender

The contracting authority can cancel the tender on the following circumstances:

- There are no bidders or the bids presented are either not technically or not financially compliant with the tender
- Exceptional circumstances alter the object of the contract or make it impossible to accomplish
- ICPAC has found out behaviors against the mentioned code of ethics that recommend cancelling the procedure
- The economic or technical data of the project are altered

ICPAC may re-tender the contract under the new circumstances with new conditions and criteria to adapt to the changes.

8. Evaluation of Tenders

The tenders will be evaluated according to the Information provided in the tender application form and evaluation of specification provided against ICPAC specification. No other criteria will be used. **Quotation Will be awarded according to LOTS.**

9. Ethical Behaviour

The tenderers will abstain from any behaviour aimed at distorting competition or trying to influence the Tendering Committee by any means other than the content of the offer.

10. Quantity

LOT	ITEM DESCRIPTION	QUANTITY
1	Macbook Laptop	1
2	Camera	1
3	Printer	1

ANNEX 1

DECLARATION FOR NOT BEING IN THE GROUNDS FOR EXCLUSION CONTAINED IN ART. 2.7. OF THE IGAD PROCUREMENT MANUAL

(Declaration to be filled up by all the bidders, in case of consortium by all its members. In the pre-qualification method, in the short list process as well as in the evaluation process)

*Identification of the
company (address, name,
contact person)*

Identification of the project: name, reference, publication

Dear Sir/Madame:

I hereby confirm that the
company/institution/NGO.....is not under any of the
conditions stated in art. 2.7 of the IGAD Procurement Manual, namely:

- i. That we have not been declared in bankruptcy or insolvent under the national law, are not under court administration, have not entered into an arrangement procedure with creditors, have not suspended, voluntarily or not our main business activities or are under any similar situation under the national regulation.
- ii. That we have not been convicted by a competent court of a criminal offence related to our professional activity, or related to fraud, corruption or involvement in a criminal or terrorist organization.
- iii. That we are not being prosecuted for not currently fulfilling our obligations related to the payment of social security contributions or other taxes in accordance with the legal provisions of the country where we are established in any of the IGAD countries.
- iv. That we are willing to be out of the bidding process if IGAD can prove that we are guilty of grave misconduct in previous tendering procedures or unethical behavior has been discovered at any stage of the tendering procedure.

We will be providing the proof when IGAD will make the request in case the contract is awarded.

Yours faithfully,

Name:

Date and Signature:

Stamp

ANNEX 2

TENDER APPLICATION FORM

PROCUREMENT OF IT EQUIPMENT: ICPAC/Q/117/2020

1. Identification of the bidder/tenderer

Name of the company	Data of the companies (<i>address and registration number</i>)	Nationality
Leader		
Other member		

2. Contact Person of the bidder (single bidder)

Name:

Email address:

Professional address:

Telephone number:

Fax number:

3. Financial Capacity

	Last year - 2	Last year - 1	Last year	Average
Annual Turnover of the leader (name)				
Annual Turnover of the partner (name of the partner)				
Overall annual turnover of the consortium				

4. Professional Capacity

Average man power	Last year – 1	Last year	Average
Relevant staff resources of the leader(name)			
Relevant staff resources of the partner (name of the partner)			
Overall annual turnover of the consortium			

The overall professional capacity is the consolidated professional capacity of its members.

5. Technical Capacity

<i>Name of the company</i>	<i>Reference of relevant technical capacity</i>	<i>Description of the reference</i>
<i>Leader</i>		

The undersigned declare that all the data provided by this document is true.

Name
Position

Signature

ANNEX 3
TECHNICAL SPECIFICATIONS

LOT	ITEM DESCRIPTION	QUANTITY
1	Macbook Laptop	1
2	Camera	1
3	Printer	1

MINIMUM SPECIFICATIONS FOR 13.3" APPLE MACBOOK PRO (2020 MODEL) 1 UNIT

Color:	Space Gray with Touch Bar
Processors:	At least 2 GHz Quad-Core 10th-Generation Intel Core i7 with Turbo Boost
Preloaded OS (Operating System):	macOS Catalina or latest factory installed OS
Display:	13.3" screen with Truetone. 2560-by-1600 native resolution at 227 pixels per inch
Memory:	16GB
Maximum Weight:	=< 1.83 kg
I/O (Input/Output) Ports and Slots Display Port:	Four Thunderbolt (USB-C) ports that support: Charging; Display Port; Thunderbolt etc
Multimedia:	Dual digital mics and 720p HD Camera
WiFi:	IEEE 802.11 ac
Bluetooth:	5
LAN:	1000 Mbps through adapter (include adapter)
Adapters:	USB-C to VGA adapter, USB-C to HDMI adapter, USB-C to USB
HDD:	1 Terabyte Flash storage (SSD)
Productivity Software:	Microsoft Office 2019 Professional with license
Portable External HD:	2 TB USB 3.0 portable hard disk with USB-C connection for backups
Keyboard enhancement:	English Backlight keyboard with touch Bar with integrated Touch ID sensor and Force Touch trackpad
Battery Life:	Up to 10 hours battery life
Warranty:	Parts coverage (at least 2 years depot and on-site available), 1-year battery

Camera (mid-range, intermediate level)	
Specification	Quantity
Type: Mirrorless	1 1
Sensor: APS-C CMOS	
Megapixels: 24.2 MP	
Max video resolution: 4K UHD video capture	
Max burst speed: 10 fps	
Focal length: with 15-45mm	
Zoom ratio: 3.00x	
Optical image stabilization: Yes	
Focus type: both automatic and manual; Dual Pixel CMOS AF	
Sensor cleaning: Image sensor-self cleaning	
ISO Range: Auto, ISO 100-25600 can be extended to 51200	
Viewfinder Type: LCD Optical viewfinder; OLED EVF; Selfie-mode	
Communication: built-in Bluetooth, Wi-Fi, NFC	
Display: 3.2-inch in diagonal, tilt-angle, touchscreen,	
Battery: Rechargeable batteries (batteries included)	
Battery charger: Quick battery charger included	
Media: SD and UHS-I compliant SDHC and SDXC memory cards	
Card Slot: SD (64 GB included), Hi-Speed USB Memory Card reader	
Connections: Micro USB, Micro (Type-D) HDMI, 3.5mm external mic jack	
Warranty: 2 years repair or replace , 3 years repair or replace	
To be included: Camera bag, kit lens, batteries, neck strap, battery charger,	

MINIMUM SPECIFICATIONS FOR COLOR MULTIFUNCTIONAL PRINTER COPIER SCANNER (MFP)**GENERAL:**

Technology:	Laser Colour, HyPAS platform
Touch Panel:	Full colour capacitive Touch Panel at least 9"
Engine speed (pages per min):	Up to 32/16 PPM A4/A3 in Colour and B/W
Resolution:	1,200 x 1,200 dpi, 2 bit depth for print quality of 4,800 dpi equivalent x 1,200 dpi
Time to print first page:	Approx. 5.3 sec. or less in b/w; 7.0 sec. or less in colour
CPU:	Freescale QorIQ T1024 (Dual Core) 1.0 GHz
Memory:	At least 4 GB RAM, 32 GB SSD, + 320 GB HDD
Standard Interface:	4x USB 2.0 (Hi-speed), USB Host 2.0, Fast Ethernet 10 BaseT/100 BaseTX/1,000 BaseT, slot for optional print server, slot for optional SD-card

PAPER HANDLING:

Input Capacity:	150-sheet multipurpose tray, 52 – 300 g/m ² (Banner 135 – 165 g/m ²), A6R – SRA3 (320 x 450 mm), Tab paper (136 – 256 g/m ²), Banner max. 320 x 1,220 mm; 2x 500-sheet universal paper cassette, 52 – 300 g/m ² , upper cassette A6R up to A4R, lower cassette a6r up to SRA3, Max. input capacity with options: 7,150 sheets A4
Duplex Unit:	Mandatory
Output Capacity:	standard 500 sheets face-down, max. output capacity 4,300 sheets

PRINT FUNCTIONS:

Controller Language:	PRESCRIBE
Emulations:	PCI6 (PCI5c/PCI-XI), KPDI3 (Postscript 3 compatible), PDF Direct Print, XPS Direct Print and open XPS
Operating Systems:	All current Windows operating systems, Mac OS X version 10.8 or higher, Unix Linux, as well as other operating systems
Print Features:	Encrypted PDF Direct Print, IPP printing, E-Mail printing, WSD print, secure printing via SSL, IPsec, SNMPv3, quick copy, proof and hold, private print, job storage and job management functionality

Mobile Printing Support:	KyoCera Mobile Print app for iOS and Android, AirPrint, Mopria, NFC, Direct Wi-fi, Google Cloud Print
COPY FUNCTIONS:	
Max Original Size:	A3
Continuous copying:	1-999
Zoom Range:	25 – 400% in 1% steps
Digital Features:	scan once copy many, electronic sort, 2-in-1 and 4-in-1 function, image repeat copy, page numbering, cover mode, booklet copy, interrupt copy, form overlay, stamp function and skip-blank-page function. Exposure mode: auto, manual: 16 steps
Image Adjustments:	text + photo, text, photo, map
SCAN FUNCTIONS:	
Functionality:	Scan to email, scan to FTP, scan to SMB, scan to USB Host, scan-to-box, network Twain, WSD scan Scan speed: (A4, 300 dpi with DP-7110) b/w 160 images per minute, colour 160 images per minute
Scan Resolution:	600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 400 dpi, 200 x 200 dpi, 200 x 100 dpi (24 bit)
Max Scan Size:	600 x 600 dpi, 400 x 400 dpi, 300 x 300 dpi, 200 x 400 dpi, 200 x 200 dpi, 200 x 100 dpi (24 bit)
Original recognition:	Text, Photo, Text + Photo, optimised for OCR
Network Protocol:	TCP/IP
File types:	PDF (high compressive, encrypted, PDF/a), searchable PDF (option), JPEG, tiff, XPS, open XPS
OTHER FEATURES:	
Scan Extension Kit:	Scan to searchable PDF solution (embedded OCR)
Network interfaces:	<ul style="list-style-type: none"> • Direct Wi-fi interface • Gigabit-Ethernet board 10 BaseT/100 BaseT/1,000 BaseT • Wireless LAN interface
Warranty	At least 1 year