



1st Eastern Africa Dialogue Platform on Anticipatory Humanitarian Action

From policy to practice:
Strengthening disaster risk management through anticipatory action

1-3 October 2024, Mombasa, Kenya

Call for Sessions

The inaugural Eastern Africa Dialogue Platform (EADP) will take place from 1st to 3rd October 2024 in Mombasa, Kenya. Participation in the event will be in-person only.

Theme

The theme of the EADP is **From Policy to Practise: Strengthening Disaster Risk Management through anticipatory action**. Four sub-themes have been defined under the main theme. We welcome proposals to host sessions and workshops relevant to any of the sub-themes highlighted in the concept note [EADP concept-note 2024](#).

Session duration and format

The EADP will feature a mix of parallel sessions and workshops. The parallel sessions, held mid-morning, will serve as precursors to the workshops, establishing the foundation for theme-centered workshop discussions later in the day. The focus of day 1 will be themes 1 and 2 and themes 4 and 3 will be the focus in days 2 and 3 respectively (see concept for theme details)

Each parallel session will last a maximum of one hour. The session formats can vary and may include presentations, panel discussions, games, ignites, participatory debates, television-style interviews, world cafés, short workshops, or any other innovative format.

Proposals for workshop sessions are highly encouraged. These 2-hour workshops will take place in the afternoon and should include a break. Workshop sessions must be dynamic and hands-on, fostering learning, knowledge exchange, challenging discussions, and co-production of meaningful outputs related to the EADP outcomes. Specifically, workshop outputs will inform policy and practice, layered AA financing, mainstreaming and coordination of AA, and most importantly, the implementation of regional and country roadmaps, as well as the EADP declaration.

The working language

The working language for the EADP will be English. If you plan to organize a session in a different language, please explain how you will ensure audiences with different working languages can participate and any interpretation costs involved must be catered for by the session hosts.

The Session host roles and responsibilities

The session proposals must clearly indicate the organisation(s) and person(s) hosting the session. The session host(s) will be responsible for:

- Coordinating the (co-)design of the session
- Preparing and submitting proposals for sessions by **14th August 2024**
- Securing moderators/facilitators and speakers for the session
- Attending pre-event briefings and ensuring their session team attends
- Providing information to the event organizers in a timely manner as requested
- Keeping session details up to date via the event page on the ICPAC and Anticipation Hub websites
- Documenting the key information from the session. The information will be used to prepare the official report for the event.

Evaluation and selection process

The EADP organising committee will evaluate session proposals based on the criteria below. The session hosts will be informed about the outcome of their proposal by **21st August 2024**.

Requirements

Please note the following requirements when submitting your session proposal.

- Each organization can only be listed as the host for one session. It is possible to be a co-organizer for additional sessions.
- Each proposal must indicate which sub-theme it addresses, provide a 200-word summary description, the objectives and the expected outputs or outcomes of the session.
- The design of the session should encourage engaging discussions and collaborative solutions or action points.

Evaluation criteria

- **Relevance:** Is the session about anticipatory action in Eastern Africa? Does it address one or more sub-themes?
- **Quality:** Are the session objectives and expected outcomes clear? Will the proposed session design deliver on those objectives and outcomes?

Timeline

- Deadline for submission of session proposals, by **14th August 2024**
- Deadline to register for the EADP event, **14th August 2024**
- Session hosts informed of the outcome, **21st August 2024**
- Publication of the final agenda for the EADP with all the approved sessions, **2nd September 2024**

Please note:

The EADP is a self-sponsored event and individuals are encouraged to ensure that they can cover their costs of participation. The organizing committee can, upon request, provide an invitation letter to enable you to secure funding.

Contact Information

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Organising committee

Partners



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